



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
June 26, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 8:59 a.m. Following Chair Christensen’s opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Kent Muhlestein, UTA Safety Administrator – Transit System, for a brief safety message.

Public Comment Period. No public comment was given. (Online comment received was distributed to the board prior to the meeting and will be included as an appendix to the minutes of the meeting.)

Consent Agenda. The consent agenda was comprised of:

- a. Approval of June 19, 2019 Board Meeting Minutes
- b. 2018 Comprehensive Annual Financial Report (CAFR)
- c. UTA Policy 1.1.29 Exceptions to UTA Policies

A motion to approve the consent agenda was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report. Steve Meyer, UTA Interim Executive Director, spoke about UTA's receipt of an Innovative Coordinated Access and Mobility Pilot Program Grant from the Federal Transit Administration in the amount of \$700,125. UTA is partnering with Jacksonville Transit Authority in Florida and Community Health IT, which is a non-profit focused on providing access to healthcare services, on the grant. Discussion ensued. Questions on the possibility of integrating the grant with the state legislature appropriation for coordinated mobility and the length of time Jacksonville has been involved in coordinated mobility efforts were posed by the board and answered by Mr. Meyer.

R2019-06-03 Resolution Establishing the Terms and Conditions of Employment for Executive Director Carolyn Gonot. Chair Christensen asked Carolyn Gonot to introduce herself. Ms. Gonot expressed excitement about joining UTA and summarized her past transit experience. Discussion ensued during which the board expressed confidence in Ms. Gonot's abilities.

A motion to approve R2019-06-03 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Chair Christensen declared a brief recess at 9:16 a.m.

The meeting resumed at 9:27 a.m.

Financial Report – May 2019. Troy Bingham, UTA Comptroller, was joined by Eddy Cumins, UTA Chief Operating Officer. Mr. Bingham reviewed the May 2019 Financial Report. He spoke about the monthly financial dashboard, sales tax collections, fare revenues, expense variance by mode, expense variance by type, fuel prices, and ridership.

Discussion ensued. Questions on sales tax, mobile ticketing costs, vanpool trends, Salt Lake Central bus wage overages, and ridership effects from the Main Street state of good repair project in Salt Lake City were posed by the board and answered by staff.

Contracts, Disbursements, and Grants.

Pre-Procurement: Dellner Coupler Parts Overhaul – Quarter/Half Life. Mr. Cumins was joined by Kyle Stockley, UTA Manager of Vehicle Overhaul & Bus Support. Mr. Cumins summarized the procurement, which is intended for the acquisition of parts required for overhauling the Dellner couplers on 77 light rail vehicles. Discussion ensued. Questions on the anticipated timeline for the vehicle overhauls and competitiveness in the light rail parts market were posed by the board and answered by staff. Mr. Cumins clarified

that the vehicles are all the same age and that the procurement is for quarter life overhauls.

Pre-Procurement: Pantograph Overhaul. Mr. Cumins, UTA Chief Operating Officer, explained the procurement, which is intended for the acquisition of parts required for overhauling the pantographs on all the agency's light rail vehicles. Discussion ensued. Questions on volume discounts and vehicle overhaul program status were posed by the board and answered by staff.

Discussion Items.

Fare Discussion – Current Public Fares and Reduced Fare Agreement Rates. Monica Morton, UTA Fares Director, delivered a presentation on fare pricing, base fare, discounts, free fare, special pricing, bulk pass programs, educational programs, corporate programs, and other programs. She also spoke about the cost of collection and ticket volume. Discussion ensued. Questions on express bus fares, free fares, fares available on the FAREPAY card, residential unit participation in pass programs, fare equity, credit card fees, percentage of revenue collected from different fare media, and alignment of UTA's different fare media collections with the transit industry were posed by the board and answered by Ms. Morton. Chair Christensen suggested performing an analysis and review on fare equity.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, July 10, 2019 at 9:00 a.m.

Adjournment. The meeting was adjourned at 10:21 a.m. by motion.

Transcribed by Cathie Griffiths
Executive Assistant to the Board Chair
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/543143.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.

APPENDIX

Online Public Comment to the Board of Trustees of the Utah Transit Authority (UTA) Board Meeting June 26, 2019

Received June 25, 2019:

I noticed on the board agenda a discussion about fares. I don't know the structure of the discussion but had a few thoughts. I see more transit agencies focusing on the Day Pass to encourage small trips after you get to your destination and to reduce transfer slips. Perhaps a \$5.00 or less day pass would be more attractive to riders. Also similar to other agencies have a daily local fare/Frontrunner base fare cap equivalent to the day pass when using Farepay cards.
